



BASE Play RBI COACHING RESPONSIBILITIES 2017 - 2018

BASE Play RBI is an after-school program connecting 4th, 5th and 6th grade students to their own potential, their schools and community through baseball and softball.

Coaching positions with BASE Play RBI are part-time seasonal agreements, are “at-will” and may be terminated at any time by either party.

Coaches are a critical component of the program and have a direct impact on the personal and academic success of the participants. Being a coach allows the opportunity to make a life long impact on each player. As a coach, you are teaching life skills (6 Pillars of Character), determining the kind of experience athletes will have in sports, and serving as an authority figure and a role model to affect behavior and emphasize the importance of education. This is a big responsibility but an even bigger reward when you see you have had a positive impact in the life of a child.

The BASE Play RBI season is approximately 10-12 weeks long. There are two seasons each academic year, fall and spring. Each coach is responsible for 2 practices per week after school. All practices are held on school grounds, no exceptions, and run between 3pm – 5:45pm. Coaches have approximately 10 Saturday games per season.

Never hesitate to ask questions or ask for help! Your contacts are:

Montana Vista Community Coordinator
Horizon City Coordinator
Clint Community Coordinator

Patricia Diaz 915-408-0830
Patricia Diaz 915-408-0830
Letty Martinez 915-873-1997

The BASE Play RBI Program and Volunteer Staff are:

Program Director
Program Coordinator
Area Coordinator
Volunteer Umpire Coordinator

Kristi Borden 915-433-1656
Meaghan Moran 915-691-5837
Letty Martinez 915-873-1997
Robyn Smith 915-539-8178

Below are the duties and responsibilities for practice, games, and other activities.

OVERALL

- ✓display the aspects of the 6 Pillars of Character
- ✓find ways to incorporate the 6 Pillars of Character into practices
- ✓seize teachable moments to remind players of appropriate behavior and effective ways to handle situations
- ✓put more emphasis on effort and attitude than outcomes, winning versus program intent
- ✓use encouragement and motivation as the main means of communication

DAILY

- ✓ensure that student athletes are present and attendance is taken
- ✓ensure any player appearing on a homework watch list has completed their homework before released to practice



- ✓ start each practice reminding players to have a good attitude, to strive for constant and consistent effort in all areas (including listening), and to have fun
- ✓ ensure each athlete has their equipment and the equipment is in good, functioning condition
- ✓ ensure practice schedules are prepared ahead of time in order to maximize practice time
- ✓ ensure game day behavior is displayed at practice
- ✓ ensure the ideas behind the 6 Pillars of Character are modeled and constantly incorporated into activities
- ✓ end each practice with a one minute huddle mentioning one positive PER PLAYER and a group cheer
- ✓ spend downtime moments and breaks to ask about grades, school, etc.
- ✓ ensure students are on buses or on their way home prior to leaving school grounds

WEEKLY

- ✓ distribute any program notes as necessary at weekly practices
- ✓ call **parents** Thursday evening to remind them of the game time and location as well player's arrival time (if any additional information was sent home during the week or that the parent / guardian needs to be aware of use this time to mention it)
- ✓ attend all games and, should an absence be unavoidable, make prior arrangements at least 24 hours in advance
- ✓ ensure each player has on all pieces of their uniform
- ✓ ensure players have arrived by the set time and note those that do not
- ✓ prior to taking the field, remind players of the aspects of character and the importance of displaying this during and after game, on the field and the bench
- ✓ monitor general behavior, dug out behavior, field behavior
- ✓ report problems with parents in the dugout or on the field to a coordinator IMMEDIATELY
- ✓ have a 5 minute meeting after the game; be sure to point out three positives for each negative, end on a positive note prior to releasing to parents
- ✓ ensure all players have been picked up prior to leaving fields.

Do's and Don'ts

- ✓ DO turn in attendance sheets each Saturday at the fields
- ✓ DO attend mandatory meetings - attendance is critical, meetings will be limited to a maximum of 3 per season
- ✓ DO meet and develop contact with parents
- ✓ DO call parents weekly and leave a voicemail if they do not answer
- ✓ DO NOT count on text as a method to communicate with parents
- ✓ DO NOT under any circumstances collect or call player's personal cell phones – ONLY PARENTS
- ✓ DO NOT transport players in **your** personal vehicle at any time during the season
- ✓ DO NOT cancel practice
 - Coaches who cannot make it to practice must call Community Coordinator to make arrangements
 - Coach absences should be coordinated a minimum of 24 hours in advance
 - Uncoordinated absences or repetitive absences will affect monthly stipend
- ✓ Information and notifications are sent to coaches via GroupMe, text or email please keep an eye out and respond as to confirm receipt.

Signature

Date